



Minutes of Full Governing Board Meeting

School name:	Monkleigh Primary School	Meeting of:	Full Governing Board	
Date/time:	20 th November 2018 @ 4pm	Present:	Brian Evans, Jess Gierke, Marie Jones, Martha Kingdon, Leah Pianio & Karen Reeves	
Apologies:	Apologies not received from Rev Lynne Burgon and David Butler & James Hogan	Others in attendance:	Sharon Nash - Clerk	
Agenda				
Agenda Item	Action	By whom	By when	
1. Apologies for Absence	Noted as above	All	At time of meeting	
		All	At time of meeting	
2. Declaration of Interests	None Declared	All	At time of meeting	
	Register of interests reviewed and updated	All	At time of meeting	
3. Minutes of the last Meeting	The Minutes were reviewed and signed as a true copy	LP	At time of meeting	

<p>4. Chairs Action</p> <p>LP raised the question of having Section 128 checks for all Governors and staff.</p>	<p>LP to send the link to SN</p>	<p>LP</p>	<p>ASAP</p>
<p>5. School Development Plan</p> <p>KR ran through the following with the Governors</p> <p>A new MASH referral has been made</p> <p>One Child has had a one day exclusion</p> <p>Buildings: Paula Mcrae, David Cox and Andy Bowman will be meeting with KR at 10am on the 21.11.18 to discuss plans for further buildings</p> <p>The question had been raised about charging staff for B&T meals if they are working after school hours.</p> <p>JG: The staff go above and beyond the school of duty and it would not be right to expect them to work and pay for childcare on top</p> <p>There had been a request from one parent for B&T to provide a 4.30 collection slot as in previous years</p> <p>JG: Some of the older children were a little board in B&T</p> <p>KR responded that this had been bought to her and the Playworkers attention</p>	<p>Report to be given to Governors once meeting has taken place</p> <p>The Governors all agreed unanimously to up hold their original decision</p> <p>The Governors agreed that this was not necessary and the current format was working well</p> <p>B&T responded quickly and purchased more age appropriate activities</p>	<p>KR</p> <p>ALL</p> <p>All</p> <p>B&T</p>	<p>At time of meeting</p> <p>Next FGB Meeting</p> <p>At time of meeting</p> <p>At time of meeting</p> <p>Already done</p>



<p>6. DGPR</p> <p>LP reminded the group that all paperwork should be shredded after each meeting</p>	<p>SN to collect and Shred</p>	<p>SN</p>	<p>Ongoing</p>
<p>7. Committee and link governor reports</p> <p>BE talked the group through the FRS budget Preschool have made a excellent turnaround The rest of the budget is all positive.</p> <p>Playground Surface</p> <p>KR requested a playhouse for Class R to improve their outside playing space</p> <p>Pre-School have been given a whiteboard from another school</p> <p>KR/MK/B'OD left the meeting</p> <p>The Governors discussed KR having reached the top of her scale and had met all targets</p> <p>The Governors thanked KR for her dedication and hard work.</p>	<p>The group congratulated Pre-School</p> <p>The renewal of the surface has had a positive impact</p> <p>The Group discussed and agreed to the spend.</p> <p>If all in working order School will make a £50 donation</p> <p>The Governors agreed that KR is to go over to the next pay scale as from 1st September 2018</p>	<p>All</p> <p>DB/KR</p>	<p>Ongoing</p> <p>ASAP</p>
<p>8. Reports from Governor monitoring visit</p> <p>JG stated that she had attended a Joint schools activity at GTS</p>	<p>All Monkleigh Children behaved well and were well managed</p>	<p>All</p>	<p>Ongoing</p>
<p>9. Attendance</p> <p>KR stated that 27 letters had been sent out with regard to attendance and she was awaiting parental response</p>	<p>KR to liaise with DB</p>	<p>KR/DB</p>	<p>Ongoing</p>

<p>10. Any other Urgent Business</p> <p>JG stated that when she came to sign in to school, the book did actually give a lot of information , especially the reason for the visit</p> <p>KR informed the Governors that Rev Marisa Cockfield would like to become a Governor of the School</p>	<p>Book to be changed to a more GPDR friendly one</p> <p>The Governors agreed She would be an asset and to invite her to the next meeting</p>	<p>DB</p> <p>SN</p>	<p>ASAP</p> <p>ASAP</p>
<p>The meeting closed at 5.20pm</p> <p>Dates of Further Meetings</p> <p>T&L: 29th January 2019 @4pm</p> <p>Resources: 20th March 2019 @4pm</p> <p>FGB: 26th March 2019 @ 4pm</p> <p>The Meeting Closed 5.40pm</p>			

