

**Monkleigh Primary School
SEND Information Report**



March 2026

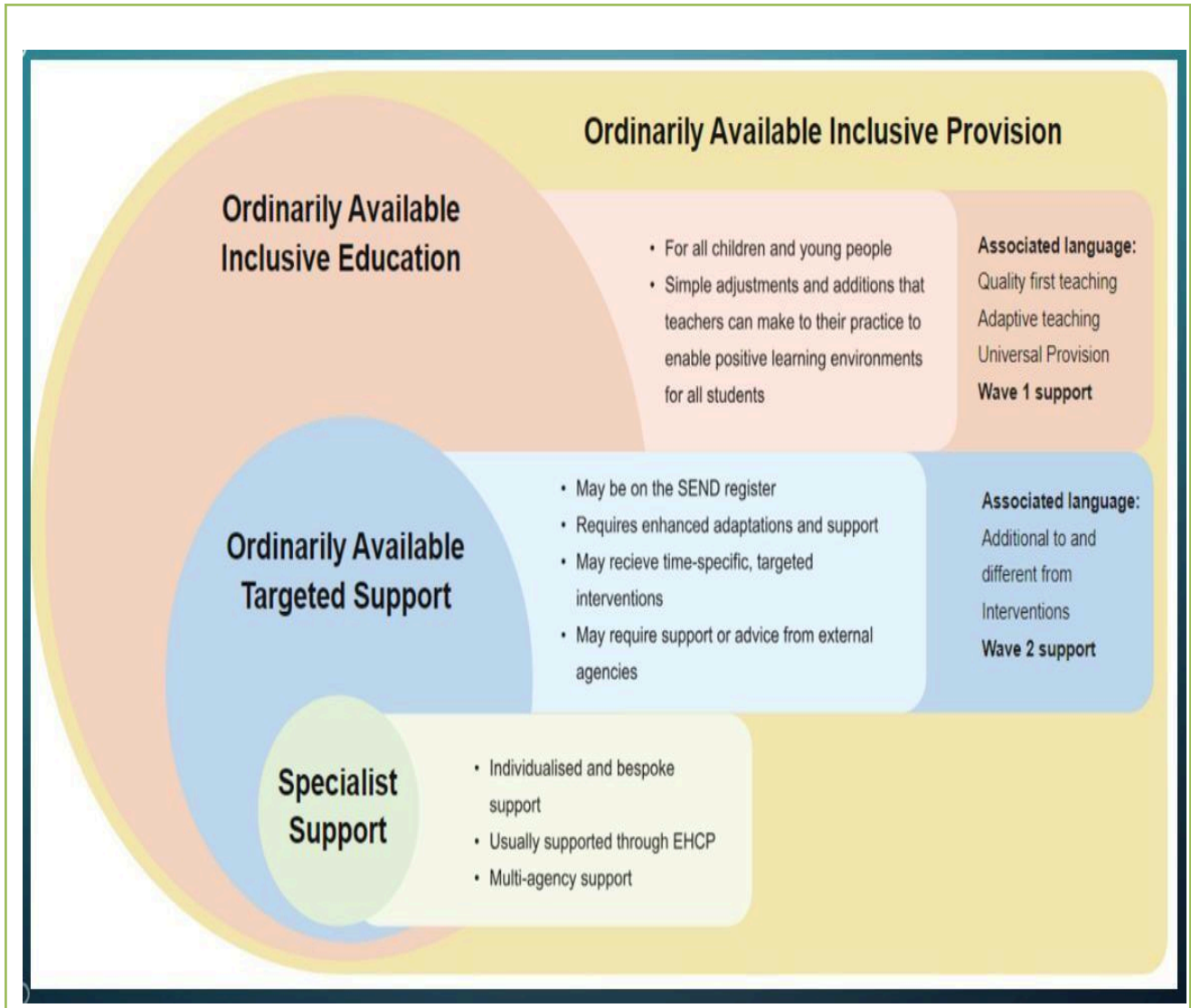
Introduction

Welcome to our SEND Information Report which is part of the Devon Local Offer for learners with Special Educational Needs (SEND). All governing bodies of maintained schools and maintained nursery school have a legal duty to publish information on their website about the implementation of our policy for pupils with SEND. This information is updated annually.

Head teacher: Karen Reeves

Governor for SENDCo: Kate Slocombe

SENDCo: Kate Emptage / Karen Reeves



What kind of provision is made for pupils with special educational needs?

Monkleigh Primary School is a mainstream primary school. We aim to work in an inclusive way, recognising that this means we need to treat some children differently in order to ensure equality of opportunity. We recognise the importance of identifying and providing for children with SEND and understand that partnerships with parents and carers play an essential role in supporting a child's education. We aim to meet the needs of all children across the full spectrum of special needs. This is predominantly done through Ordinarily Available Inclusive Provision. We value the importance of the child within this process and aim to involve them as actively as possible e.g. knowing and setting their own targets. This will be done in different ways based on the age of the child. We are committed to meeting the needs of all children, regardless of additional need.

Inclusion is at the heart of everything that we do. Inclusion concerns every child in the school and is about equality of opportunity. As a school we continually strive to be as inclusive as possible in our everyday practice, which helps SEND children and all others to work towards their potential. We believe that if it works for our SEND children it will work for all children. Examples of inclusive teaching would include adapted work (e.g. through outcome, task, support provided) and where appropriate expectations of behaviour. Where possible the school looks to avoid removing pupils with SEND from class. However, at times work with small groups or individuals may be needed to give children the skills to be included more readily at other times.

There are a number of reasons why a child may be identified as having SEND:

- They are experiencing significant barriers to their learning and making less progress than would be expected
- Cognition and learning barriers – for example, where children and young people learn at a slower pace than others their age, have difficulty in understanding parts of the curriculum, have difficulties with organisation and memory skills, or have a specific difficulty affecting one particular part of their learning performance such as in literacy or numeracy
- Social, emotional and mental health challenges – for example, where children and young people have difficulty in managing their relationships with other people, are withdrawn, or if they behave in ways that may hinder their and other children's learning, or that have an impact on their health and wellbeing
- Social communication and interaction barriers– for example, where children and young people have speech, language and communication complications which make it challenging for them to make sense of language or to understand how to communicate effectively and appropriately with others
- Sensory and/or physical needs, for example visual impairment, or a physical need that means they may require additional ongoing support and equipment

Some children and young people may have SEND that covers more than one of these areas.

In 2026 our SEND profile shows that we have 8% of children identified as having SEND. This number changes when issues arise and does not include other children who are receiving support in some way but are not as yet on the SEN register. Out of this group there are 3

Education, Health and Care Plan (EHCP) in place with additional funding and 1 at assessment stage.

Monkleigh Primary School will make its best endeavours to ensure that Ordinarily Available Inclusive Provision is in place to meet the SEND needs of individual children.

We do this by:

- **Monitoring the progress of all pupils; some children and young people with SEND can be identified at birth. Other barriers only become evident as children grow and develop.**
- **Listening to the pupil**
- **Listening to parent/carers; through both formal and informal arrangements**
- **Distinguishing between pupils who may need some support within the classroom and within the adapted curriculum, and pupils with Special Educational Needs.**
- **Identifying barriers to learning using our knowledge and understanding of the four primary areas of need.**
- **In consultation with parents, decide whether SEND support is required and carry out further assessment to identify barriers to learning and the nature of their child's difficulties.**

The SENDCo co-ordinates SEND provision across the school in line with this policy. They are responsible for overseeing the records of children with SEND in the school, liaise with parents/carers of children with SEND, liaising with external agencies and providing support and guidance to other members of staff when necessary.

The school's governing body has a nominated governor for SEND who regularly links with the SENDCo to be aware of relevant issues and offer support.

What are the school's policies for the identification and assessment of pupils with special educational needs? How does the school know if children need extra help and what should I do if I think my child may have special educational needs?

The school tracks the progress of all children to ensure that teaching is effective for each individual. Teacher observation, speech link, language link, RWI, diagnostic, parental observation, lesson observations, assessment in line with DCC suggestion and any specific in class assessment will be used to trigger raising a concern. Class teachers monitor the progress of their children closely and will raise concerns when appropriate, with the SENDCO. Parents and carers are also able to inform school if they have any particular concerns about their child's development.

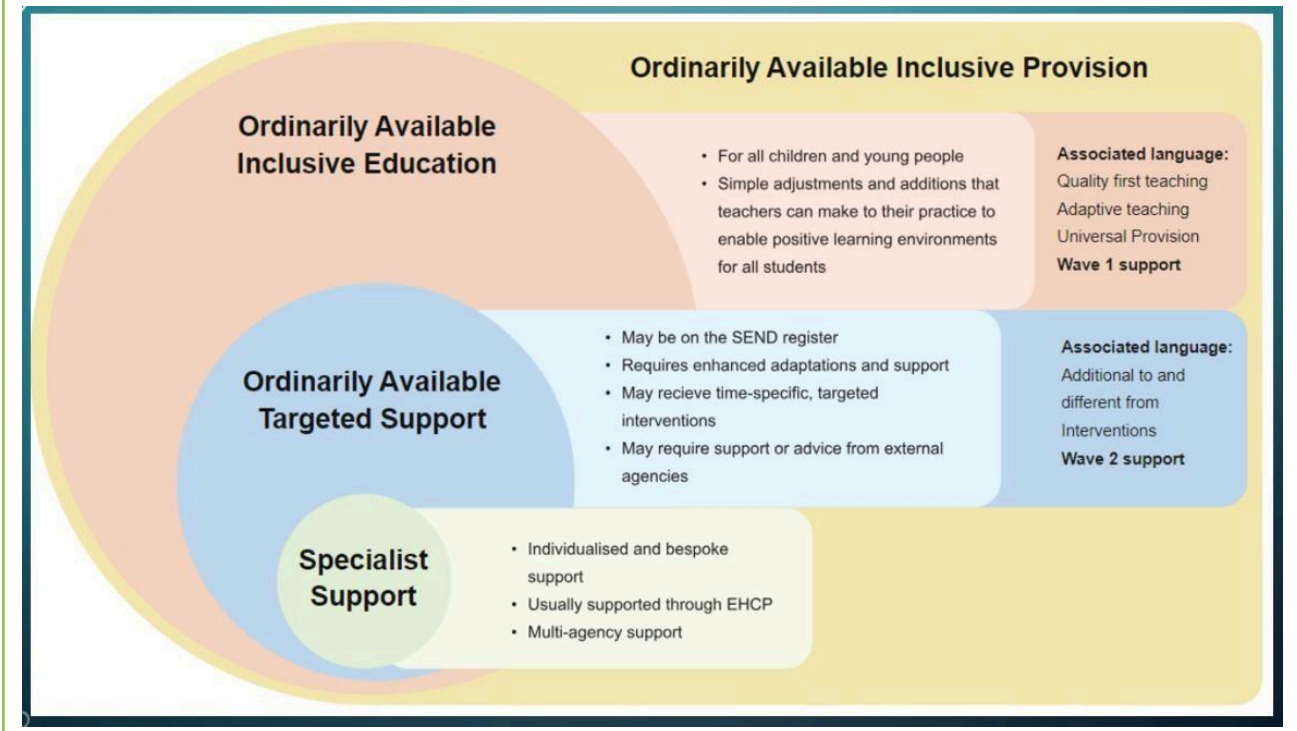
Teachers will use a range of general strategies before raising a concern, working through Ordinarily Available Targeted Support Framework, booking Send and Inclusion drop ins, including children on the class intervention timetables, sometimes, where appropriate, following it through with an IEP which regularly has a plan, do, review cycle. If the child is not responding as expected the SENDCO will speak with the class teacher to modify or adapt targets. Parents, carers, the school SENDCO or an outside agency may also raise a concern. If relevant, all parties involved will discuss possible interventions and external agency support and advice.

Children will access additional levels of support based on their barriers to learning. The goal is always to return children to working within Ordinarily Available Inclusive Provision. Regular assessment of targets and discussion with parents and carers will engage active involvement. When appropriate, we seek advice from advisory services and outside agencies including the Educational Psychology Service, CAMHS, Speech and Language Service, School Nurse or Health Visitor, Bladder and Bowel Specialists and Country SEN support services etc. in order to gain a better understanding of what can be put in place to remove barriers.

Teachers, SLT including SENDCO are responsible for identifying the nature of each pupil's SEND needs; sometimes a child or young person can have needs in more than one area which requires an individualised approach.

The SENDCO as part of the Senior Leadership Team (SLT) will regularly review the SEND register and other processes used for identifying and making needs known. Ordinarily Available Inclusive Provision (teacher planning and intervention timetables) and Ordinarily Available Support Framework are be used to support and gather a wider picture to support children. This will feed into a statutory assessment (EHCP) if needed. We will:

- Inform parents/carers when we are making special educational provision for their child and have processes in place for parents/carers to provide feedback on provision.
- Inform pupils when we are making special educational provision for them and have processes in place for the pupils to provide feedback.



What are the school's policies for making provision for pupils with special educational needs whether or not pupils have EHC Plans, including— how the school evaluates the effectiveness of its provision for such pupils?

At Monkleigh assessments are used at key points, alongside observations in class and around the school, to identify additional need. Following teaching standards Ordinarily Available Inclusive Provision- which is also known as O.A.I.P. is our main response to supporting SEN needs. Next we use Ordinarily Available Targeted Provision - which is extra group support in addition to O.A.I.P. and SEND provision- which is for children with an EHCP or individual children with specific needs, where additional classroom support is deemed necessary to support children without EHCPs (those who are awaiting a decision or who we are gathering evidence for). Teachers indicate on planning or intervention support timetables/ notice and focus sheets which children need extra support, what the support is and the time allocated to deliver this support. Through observations and marking the teacher may decide to write an IEP. This plan indicates S.M.A.R.T targets (small, measurable, attainable, realistic timed) based on the content of the support, current levels of attainment, timescale of support, predicted outcome and actual outcomes. The SMART targets should be written in such a way that all stakeholders can understand. Each target includes four elements: Who? Does what? Under what conditions? To what degree of success?

The IEP and interventions are monitored by the SENDCO who can observe specific children as required. The progress is measured and areas of further development are identified by the SLT or class teacher. This progress will be monitored by the SENDCO to ensure that IEP's are effective and that the targets are S.M.A.R.T. This then builds a picture of that child's support during their school journey.

On a half termly basis school will look at the progress being made by individuals and groups of children. After discussions with the teacher, when relevant, and where progress is not being made, additional assessments from outside agencies would be accessed or alternative provision made. School leadership team analysis of data will trigger areas for further development/support. Our School Improvement Plan will be reviewed regularly in order to highlight areas of focus.

Every year an annual report will be written to the school governors informing them about the performance of all children, including those with SEND.

What is the school's arrangement for assessing and reviewing the progress of pupils with special educational needs?

Teachers assess all the children using the assessments for Maths, reading and writing, using RWI, white Rose assessments, SATs and NFEWR. The children will be assessed against these objectives using the criteria of emerging, towards independence, working at age related and greater depth.

Reception children have a Baseline assessment done within the first two weeks of school. They then have a Speech assessment and a Language Assessment within the first term.

These are revisited as needed throughout their schooling.

Year 1 pupils have a Phonic Assessment and Year 4 pupils a Multiplication test.

All pupils in Reception and Year 1 (and if needed into Year 2) have half termly phonic assessments which pick up gaps to rapidly fill.

Teachers meet with all parents twice a year, (more regularly in FSU) where there is an opportunity to review academic progress and also to talk through Support Plans, and the progress that has been achieved against the targets. All children have data reports every term and a larger school report once a year. Children with IEP's reviewed termly showing how successful the child was achieving their targets and to explain the new targets. Home school contact books are used in cases where daily contact is required and meetings with parents can happen daily briefly at drop off or pick up.

TAs working with children on specific programmes will be keeping observation records commenting on the progress of a child against a specific target.

The SENDCo and HT at Monkleigh will review the progress of SEND children on a half termly basis and will review provision that is currently in place for the child and make adaptations as necessary.

What is the school's approach to teaching pupils with special educational needs?

How will the school staff support my child?

How will the curriculum be matched to my child's/young person's needs?

Monkleigh will ensure all pupils access high quality teaching which takes account of pupils' differing needs. Lessons will be adapted to match the pupils' level of learning as part of our school's O.A.I.P.

Where relevant additional scaffolding will be provided which takes accounts of a child's needs. Most support is to be classroom based. When required and where beneficial to the child, interventions, like welfare time, sensory breaks, pet therapy time, will take place outside of the classroom. We have considerable experience of tailoring a curriculum to a child's individual

needs. Where required, school will make appropriate use of the resources in our notional budgets to support children. Where and

when needed, we will seek further advice from advisory services and outside agencies regarding strategies for developing practice in order to remove barriers to learning.

Our staff provide support for children in key areas of need. If required, staff receive specialist training in order to deliver appropriate, tailored programmes of support.

How does the school adapt the curriculum and learning environment for pupils with special educational needs?

Monkleigh will look to adapt the curriculum and learning environment for pupils with SEND in all situations. Planning for activities, both inside and outside of the classroom, takes account of the needs of all children and seeks opportunities to get the maximum benefit out of a learning experience. A range of teaching approaches, and where relevant specialist technology will be employed in order to support a child in accessing the learning effectively.

Wherever possible, learning will take place in the classroom, however where appropriate alternative provision may be made to meet the specific needs of the child.

Monkleigh will make appropriate use of the resources in our budget to support children with additional needs. It should be noted that additional funding will be sought if the need is there but this can take time to fulfil the criteria and most SEND children will not be eligible for high needs funding.

What additional support for learning is available to pupils with special educational needs? How is the decision made about the type and how much support my child will receive?

The duration and frequency of any Individual Education Plan will be decided on an individual's needs. Most IEP's will be written and reviewed half termly and support is provided through OAIP and OAITP.

At Monkleigh we use the four stages for SEND support which are are

- Assess
- Plan
- Do
- Review.

Assess: The child's difficulties must be assessed so that the right support can be provided. This should include, for example, asking parent what they think, talking to professionals who work with the child (such as their teacher), and looking at records and other information. This needs to be reviewed regularly so that the support provided continues to meet the child's needs. This might mean getting advice and further assessment from someone like an educational psychologist, a specialist teacher or a health professional.

Plan: Monkleigh School needs to agree, with parental involvement, if appropriate, the outcomes that the SEND support is intended to achieved. They will be reviewed to see how well the support is working and whether the outcomes have been or are being achieved. **Do:** Monkleigh School will put the planned support into place. The teacher remains responsible for working with the child on a daily basis, but the SENCO and any TAs or specialist teaching

staff involved in providing support should work closely to track the child's progress and check that the support is being effective.

Review: The support the child receives should be reviewed at the time agreed in the plan. It can then decide if the support is having a positive impact, whether the outcomes have been, or are being, achieved and if or how any changes should be made.

O.A.I.P. is in place for all children. This happens at a whole class level and is particularly useful at supporting children with additional need. O.A.T.P. is a small group intervention, or 1:1 targeted support – such as SALT – this mainly happens inside the classroom and can be one to one intervention for children who require the additional support.

We look to avoid over-dependency on a single adult by our children with SEND. We have a team of TAs with special interest in the area of;

- Social, Emotional and Mental Health Need
- Speech Language and Communication
- Learning Needs
- Physical Difficulties

We will assess a child's need in conjunction with multi-agency input and will then decide, possibly in collaboration with parents, how best to meet their needs. Where relevant we will establish an individualised support programme for more complex pupils, in conjunction with relevant recommendations.

How does the school enable pupils with special educational needs to engage in the activities of the school (including physical activities) together with children who do not have special educational needs?

How will my child be included in activities outside the school classroom including school trips?

Every child has the opportunity to access all educational opportunities outside the school including sporting events and trips. Provision is adapted within the planning and through questioning and carried out during all trips including overnight residential trips. Children's needs and concerns will be discussed with parents as necessary and are considered on a trip SOP (standard operating procedure).

We will:

- Carry out our duties under the Equality Act 2010
 - Promote positive outcomes in the wider areas of personal and social development and ensure that the approaches used are based on the best possible evidence and are having the required impact
 - Promote the health and wellbeing of each child by supporting them to access extracurricular activities- Please contact us if your child has any specific requirements for extra-curricular activities
 - Monitor SEND pupils engagement with extra-curricular activities
 - Review Equality Information and Objectives (accessibility plans) regularly
 - Ensure that children and young people with SEND engage in the activities of the school alongside pupils who do not have SEND
- We believe all learners are entitled to the same access to extra-curricular activities, and we are committed to making reasonable adjustments to ensure participation for all.

What support is available for improving the emotional, mental and social development of pupils with special educational needs?

What support will there be for my child's overall well-being?

At Monkleigh we appreciate the importance of supporting the emotional, mental and social development of our pupils. Through our whole school PHSE curriculum, we aim to support the children's needs. We work closely with Mental Health Support Team who advice and work with individuals, groups and families. We use the ATTEND Framework to support children with Emotionally Based School Non Attendance and aim to them to feel happy and safe attending school. We have our own trained welfare TA who takes children for 1 to 1 or group sessions in our rest and reboot room. We make use of our forest school provision to support children as and when needed. We have two therapy dogs that the children have access to as and when needed and this has a huge impact.

Children with EHCP's views are invaluable as part of the Annual Review process. Children's views will be shared as part of this process. When relevant, children will be present for Annual Review meetings.

We implement a range of support inside and outside of the classroom to support a child's social and emotional development.

We believe it is essential to:

- Provide a safe environment for children and young people and recognise that the wellbeing of all children and young people includes physical, mental and emotional wellbeing as well as protection from abuse
- Be aware that children may experience a wide range of social and emotional difficulties which manifest in many ways and have clear processes to support these needs
- Be alert to other events such as bereavement and bullying which can lead to learning and/or mental health difficulties and have clear processes to support these needs
- Assess pupils displaying disruptive or withdrawn behaviours to determine any underlying learning, communication or mental health difficulties
- Ensure appropriate provision is in place, such as additional pastoral support for those pupils identified with social, emotional and mental health difficulties

Name and contact details of the SEND co-ordinator.

SENDCO: Karen Reeves

CONTACT: Monkleigh Primary School, Monkleigh, Devon EX39 5JY 01805 623269

admin@monkleigh-primary.devon.sch.uk

**What specialist services and expertise are available at or accessed by the school?
What training have the staff supporting SEND had or what training are they having?**

Our SEND team focus on specific areas of need. We audit and review staff training needs and provide relevant training to develop whole school staffs understanding of SEND and strategies to support inclusion and high quality teaching. Where necessary, we seek support of external services to ensure that all teachers and staff are equipped to deal with a diverse range of needs. If children arrive at school with specific needs we work closely with parents and outside agencies to ensure that our approaches are effective and meet the needs of the child. The school's SLT evaluates the progress and provision provided for all children, including those with SEND, on a termly basis. We review staff expertise through classroom observations and individual observations of small group work, and review pupil progress through book / work scrutiny and pupil observations. We have a S and L trained TA, staff have had training in ASD, hearing impairment, behaviour support, dyslexia. The SLT team continually review the training needs of the staff.

How accessible is the school both indoors and outdoors?

Monkleigh school site is accessible to wheelchairs, both inside and out, but not to all rooms due to it being a very old building with steps. We also look at our classroom environments carefully in order to ensure that children do not experience sensory overload and consider a child's learning environment to ensure that it meets their individual needs. We have accessible toilet facilities in school. Within the classroom, when required, children have access to writing slopes, cushions designed to help ensure good seating position and coloured paper to help children with visual needs.

The arrangements for consulting young people with special educational needs about, and involving them in, their education.

At Monkleigh, close links with parents are an essential part of all SEND work. We recognise that parents and carers know their child best and it is important that all professionals listen and understand when parents' express concerns about their child's development. We will listen to and do our very best to address any concerns raised by children and young people themselves.

Parents may be consulted when their child is placed on the SEND register or discussions occur around how best to meet their child's individual needs.

Opportunities are available throughout the year for parents to be involved in their child's education this includes; open afternoons/ mornings, celebrations of work, routine parents' evenings, new parents' visits, transition meetings, workshops aimed at supporting their child through literacy and reading etc.

Monkleigh School will always aim to make any necessary arrangements for providing children, their parents and carers, and young people with SEND with advice and information about matters relating to SEND.

- **Make appropriate use of the resources in our delegated budgets to support children with additional needs**
- **Use our best endeavours to make sure that a child with SEND gets the support they need**
- **Carry out our duty to make reasonable adjustments under the Equality Act 2010**
- **Pay regard to the criteria and understand the processes for accessing the additional funding that the Local Authority holds in its High Needs block to provide additional support for pupils with an exceptional level of need in Early Years settings and Primary setting.**
- **Understand the processes that govern access to external support services and agencies and access the training and support that they can offer our staff**
- **Where appropriate, seek further advice from advisory services and outside agencies about removing barriers to learning linked to different areas of need**

The arrangements for consulting young people with special educational needs about, and involving them in, their education.

Where relevant, children will be involved in discussion around their provision. We encourage the active participation of the pupil in all stages of the SEND process. The views of the child are also invaluable as part of the review process. Their views will be shared as part of this process. When relevant, children will be present at Annual Review meetings.

Any arrangements made by the governing body or the proprietor relating to the treatment of complaints from parents of pupils with special educational needs concerning the provision made at the school.

If you have any concern about provision, in the first instance we encourage you to contact your child's class teacher. If you still have concerns then please contact Karen Reeves SENDCo Head teacher. In the unlikely event that your concern is not resolved then please contact our chair of Governors who will guide you through the school's complaints policy.

How the governing body involves other bodies, including health and social services bodies, local authority support services and voluntary organisations, in meeting the needs of pupils with special educational needs and in supporting the families of such pupils.

- Understand the processes that govern access to external support services and agencies and access the training and support that they can offer their staff
- Where appropriate, seek further advice from advisory services and outside agencies about removing barriers to learning linked to different areas of need
- Pay regard to the criteria and understand the processes for accessing additional funding and support through the SEND process, including those services provided by Health and Social Care

The contact details of support services for the parents of pupils with special educational needs, EHCPs.

Parents can access additional support through <http://www.devonias.org.uk/>. The contact number is 01392 383080. Details about the Devon local offer can be found directly through www.devon.gov.uk/send.

The school's arrangements for supporting pupils with special educational needs in a transfer between phases of education or in preparation for adulthood and independent living.

Transfer:

When a child joins us who already has identified SEND then the school will liaise closely with the child's previous school, parents or carers. Contact will be made between the carers and the SENDCo and they will be made aware of the provision that the school is able to provide. When a child transfers to another school the file is sent to the next school and contact is made with the school's SENDCo.

Transition to Secondary School:

When the child goes to secondary school the SENDCos from both Monkleigh and the secondary school will meet prior to the child's visit to support a smooth transition for the child. Contact will also occur with the transition co-ordinator and the relevant year head. Additional visits can be arranged which will enable the SEND children in year 6 to make contact with a member of staff who will help act as a point of reference for the child. Transition plans are established with the identified secondary school and a range of interventions are put in place depending on the need of the child. The length and detail of these plans will be different for each individual. We work closely with the local secondary school, GTS or when relevant another school, to ensure that the transition is as smooth as possible for the child. Care will be taken at all stages to ensure that children are consulted throughout the process.